

Steps and Expenses in Adopting a Home Rule Charter:¹

A. Pre-Commission Preparation:

- Form a Home Rule Charter study group (comprised of citizens and officials) – more than one is allowed – this may generate attorney fees
- Conduct research regarding home rule, including legal research
- Initiate the education of citizens on home rule

B. Organization:

- Nominate a Charter Commission to create a home rule charter
- Elect a Charter Commission, incur election expense
- Commence Commission meetings and conduct a public hearing
- Engage Consultants and Experts
- Secure Speakers
- Incur and arrange to pay required attorney fees
- Develop and submit a Charter Commission budget, including supplies, administrative support, and publication costs

C. Special Consultants:

- Attorneys
- Experts
- Tap existing public entity resources (such as Weld or Pitkin counties)

D. Draft a Charter:

- Research
- Incur attorney fees

E. Publicize a Home Rule Proposal:

Develop educational programs, including::

- Neighborhood and public meetings
- Distribute printed material door to door
- Newspaper ads
- Speakers bureau
- Local TV and radio spots
- Printed pamphlets

¹ See 30-11-501 to 30-11-505 C.R.S.

F. Charter Adoption:

- **Election expenses, including possible ballot challenges, and subsequent legal challenges**

G. Charter implementation.